

## **Executive Board Meeting Minutes: December 19, 2018**

The meeting was called to order at 5:02 p.m. by President, Jennifer Christensen and a quorum was declared. Absent and excused were Jeanine Owusu, Adam Evenstad, Patricia Morgan and Kimberly Levens.

The actions of the November 2018 Executive Board meeting were ratified.

The minutes of the November 2018 Executive Board meeting were distributed. Bob Klingner made a motion to approve as printed and concur with the recommendations of the Executive Board; Nate Noel seconded; motion passed.

The Audit Committee met prior to the Executive Board meeting wherein they reviewed income, expenditures, bank statements, credit card receipts, expenses of staff and made a recommendation to the Board to approve. Dean Nelson made a motion to recommend approval to the executive board; Terry McMullen seconded; motion passed.

### **Actions Needed**

We received an invoice from Andrew & Bransky for \$4202.00 for services rendered. Jake Lepak made a motion to pay. John Trauba seconded; motion passed.

We received a bill from Miller, O'Brien & Jensen for \$3509.00 for services rendered. Terry Hoffmann made a motion to pay. Bob Jordan seconded; motion passed.

We received an invoice from Andrew & Bransky for \$2616.62.00 for services rendered. Jake Lepak made a motion to pay. John Trauba seconded; motion passed.

We received a request from Diana Tastad-Damer for \$100 in gift cards for 15 Nov. Dean Nelson made a motion to approve. Abe Wangnoo seconded; motion passed.

Mike Dreyer is requesting 150 hotdogs and hotdog buns for the Winter Carnival parade on 1/26/19. Bob Klinger made a motion to approve. Scottie Rotter seconded; motion passed.

We received an invoice from Henry Erdman Consulting for \$7,000.00. James Gleb made a motion to approve. Bob Jordan seconded; motion passed.

We received a sponsorship request from The Union Herald with a deadline of January 15, 2019. Tony Susnik made a motion to approve. Bob Klingner seconded; motion passed.

Anderson Race Management submitted a proposal for the Kaposia Days 5K/10K and Kids Run and Walk for the Summer of 2019. Bob Klingner made a motion to explore further and report back in January 2019. Dean Nelson seconded; motion passed.

We received an invoice from Miller, O'Brien & Jensen for \$825.00 for services rendered. Terry Hoffmann made a motion to pay. Bob Jordan seconded; motion passed.

**New Business**

A. Dakota County 2019 proposed property taxes

**Additional Items**

Calendar discussion & October 2019 General Membership Meeting – Hinckley, MN

**Adjourn Meeting**

There being no further business, the meeting was adjourned at 5:51 p.m.

Respectfully submitted,

James Gleb  
Secretary-Treasurer  
(In the absence of Recording Secretary Jeanine Owusu)

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