

## **Executive Board Meeting Minutes: December 21, 2016**

The meeting was called to order at 5:07 p.m. by President Jennifer Christensen and a quorum was declared. Absent and excused were Terry Hoffmann, Adam Evenstad, James Westin, Gary Morgan and Bruce Bergh.

The actions of the November Executive Board meeting were ratified.

The minutes of the November Executive Board meeting were distributed. Todd Gustafson made a motion to approve as printed and concur with the recommendations of the Executive Board; Rosetta Gerding second; motion passed.

The audit committee met prior to the executive board meeting wherein they reviewed income, expenditures, bank statements, credit card receipts, expenses of staff and made a recommendation to the Board to approve. Bob Jordan made a motion to recommend approval to the executive board; Tony Gustafson seconded. Motion passed.

### **Actions Needed**

We received invoices from Andrew & Bransky for \$927.50 and \$1858 for services rendered. Bob Klinger made a motion to pay. Dennis McMahon seconded; motion passed.

We received an invoice from Miller, O'Brien, Jensen for \$79.50 for services rendered. Jim Gleb made a motion to pay, Rosetta Gerding seconded; motion passed.

### **New Business**

Dakota County Property Tax information was distributed. No action needed.

Bob Klingner made a motion to approve \$225 for the Children's Holiday party picture printers. Kim Levens seconded; motion passed.

Todd Gustafson made a motion to donate \$250 to the UFCW Charity Foundation. Bob Klingner made a motion to amend the donation to \$500. Dean Nelson seconded; motion passed.

Todd Gustafson made a motion to accept Jacob Lapek for the Northern Executive Board vacancy. President Jennifer Christensen seconded; motion passed.

Dean Nelson made a motion to place a large ad in the Union Herald for twelve (12) months at \$24 a month. Rosetta Gerding seconded; motion passed.

Tony Susnik made a motion to donate \$100 for as many subscriptions as it will cover to the Union Herald. Bob Jordan seconded; motion passed.

**Miscellaneous Information**

President Christensen and Tom Cvar will bring more details to the January 2017 executive board meeting to discuss the Executive Board and Staff conference. The focus is on LES and Hinckley.

**Adjourn Meeting**

There being no further business, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Jeanine Owusu  
Recording Secretary

ee/opeiu #12