

Executive Board Meeting Minutes: November 19, 2025

The meeting was called to order at 3:03 p.m. by President Adam Evenstad and a quorum was declared. Absent and excused was Sarah Allen; absent and unexcused was Brad McMurray.

The actions of the October 2025 Executive Board meeting were ratified. The minutes of the October 2025 Executive Board meeting were distributed. Al Smolnikar made a motion to approve as printed and concur with the recommendations of the Executive Board, Wayne Harvey seconded the motion; motion passed.

The Audit Committee met prior to the Executive Board meeting wherein they reviewed income, expenditures, bank statements, credit card receipts, expenses of staff and made a recommendation to the Board to approve. Todd Gustafson made a motion to accept the Audit Committee's recommendation and approve the financial statements; Al Smolnikar seconded; motion passed.

Actions Needed

An invoice was received from Andrew & Poole, P.A., in the amount of \$594 for services rendered. Sue Boorsma made a motion to pay; Lee Cutler seconded. Motion passed.

An invoice was received from Louris, Marshall & O'Brien in the amount of \$603 for services rendered. Al Smolnikar made a motion to pay; Dan Timp seconded. Motion passed.

An invoice was received from Cummins & Cummins in the amount of \$1418.12 for services rendered. Lee Cutler made a motion to pay; Al Smolnikar seconded. Motion passed.

An invoice was received from Long Prairie Packing for reimbursement of the Employer's portion of Arbitrator Robert Altman's invoice in the ESST grievance. Per the collective bargaining agreement, the non-prevailing party is responsible for the total cost. Todd Gustafson made a motion to pay \$3688.50; Al Smolnikar seconded. Motion passed.

Wayne Harvey made a motion to approve \$281.50 for the Labor World holiday ad; Bob Sherk seconded. Motion passed.

Dean Nelson made a motion to donate \$1000 to the Duluth Central Labor Body for holiday food baskets; Michelle Armstrong seconded. Motion passed.

Todd Gustafson made a motion to approve the Union's 50% portion of hotel meeting room costs for major retail bargaining, at approximately \$8550; Lee Cutler seconded. Motion passed.

An invoice was received from Andrew & Poole, P.A., in the amount of \$675 for services rendered. Sue Boorsma made a motion to pay; Al Smolnikar seconded. Motion passed.

An invoice was received from Louris, Marshall & O'Brien in the amount of \$636.50 for services rendered. Tyler Swenson made a motion to pay; Michelle Armstrong seconded. Motion passed.

An invoice was received from Henry Erdman in the amount of \$16,000 for services rendered. Nate Noel made a motion to pay; Lee Cutler seconded. Motion passed.

The proposed 2026 property taxes for the South St. Paul building were reviewed by the Executive Board.

Lee Cutler made a motion to donate \$2000 to WAVE Saludas Welcome Center for interpretation services; Wayne Harvey seconded. Motion passed.

New Business

Wayne Harvey made a motion to appoint Jordan Blomquist to the vacant Southern Division executive board position; Terry McMullen seconded. Motion passed. Jordan is a member working for Knowlan's.

Kim Levens has resigned her position on the Northern Division executive board.

There are currently two vacant positions on the Northern Division executive board. Interested members should submit their letters of interest to President Adam Evenstad.

There being no further business, Al Smolnikar made a motion to adjourn; Sue Boorsma seconded. The meeting was adjourned at 3:44 p.m.

Respectfully submitted,

Tami Denn-Bauer
Recording Secretary

tad/opeiu #12