

JOB POSTING:

Organizing Representative

This position is an OPEIU 12 Union position based out of the Duluth Office

Classification: Organizer

DEADLINE FOR APPLYING IS WEDNESDAY, AUGUST 31, 2022

The Organizing Representative is a permanent full-time entry level organizing and training position. Promotions to Union Representatives from this classification are based on ability.

Applicant must be available for travel and training outside of the Duluth area.

Average hours required per week: 48 to 50. Organizing Representatives of the Union are expected to be available seven days a week and must be available to work out of town when necessary.

This is a salaried position with full benefits. No overtime or premium time is paid for additional hours, weekend work, etc. Organizing Representatives may be assigned certain accounts or may be assigned to work with a Union Representative on specific accounts or to work on organizing campaigns as assigned by the President or his designee.

Organizing Representatives will:

- Work with Union Representatives to make sure new employees join the Union at the proper time.
- Respond to all members' questions and concerns in a timely fashion or refer them to the person who can.
- Work with stewards and Union Representative on grievances and grievance investigations.
- Assist with meetings as directed or assigned.
- Assist and instruct Union stewards in the proper conduct of their duties.
- Recruit members for Union actions and activities, work to increase participations, identify leaders, and build the Local.
- Assist with contract proposals and negotiations when requested or assigned. Help organize members around issues.
- Attend all staff, executive board meetings and general membership meetings. It is the expectation that all Union Representatives and Organizers work from the office on days the executive board meets. The intent is so that staff may interact with rank and file members who have been elected as officers of our Local.

Local 1189 does not provide autos. A four-door auto is preferred, but is not required. An American and Union-made auto is essential. Mileage and benefits will be paid according to the OPEIU 12 staff contract. Credit for relevant experience will be granted on the Organizer's pay scale.

Send a LETTER OF INTEREST outlining your experience and reason for wanting the position by email to President Jim Gleb at jgleb@ufcw1189.org.

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