

## **Executive Board Meeting Minutes: September 18, 2019**

The meeting was called to order at 5:00 p.m. by President, Jennifer Christensen and a quorum was declared. Absent and excused were Scott Rotter and Rosetta Gerding.

The actions of the August 2019 Executive Board meetings were ratified.

The minutes of the August 2019 Executive Board meeting were distributed. Bob Jordan made a motion to approve as printed and concur with the recommendations of the Executive Board; Nate Noel seconded; motion passed.

The Audit Committee met prior to the Executive Board meeting wherein they reviewed income, expenditures, bank statements, credit card receipts, expenses of staff and made a recommendation to the Board to approve. Dean Nelson made a motion to recommend approval to the executive board; Terry McMullen seconded; motion passed.

### **Actions Needed**

We received an invoice from Miller, O'Brien & Jensen for \$399.00 for services rendered. Jake Lepak made a motion to approve. Bob Jordan seconded; motion passed.

We received an invite to the Urban League Unity Ball on October 24, 2019. Dennis Reeves made a motion to sponsor at the Non-profit level of \$500.00. Dean Nelson seconded; motion passed.

We received an invite to the 5<sup>th</sup> Annual Congressman James Oberstar Tribute Dinner. A table of eight (8) would be \$500.00. Jake Lepak made a motion to table. Todd Gustafson seconded; motion passed.

We received an advertisement request from the Jewish Community Action for their 25 Year Celebration calendar. Abe Wangnoo made a motion to purchase the ¼ page ad in the amount of \$360.00. Dean Nelson seconded; motion passed.

We received an invoice from Henry Erdman Consulting in the amount of \$8500.00 for services rendered. Todd Gustafson made a motion to approve. Nate Noel seconded; motion passed.

We received an invite from the UFCW minority Coalition for their 21<sup>st</sup> Anniversary Annual Ball to be held on 11/23/2019. Dean Nelson made a motion to table. Dennis Reeves seconded; motion passed.

The East Side Freedom Library is requesting a continued \$500.00 monthly contribution. Jennifer would like to revisit annually. Bob Jordan made a motion to approve. Ray Gandy seconded; motion passed.

We received a sponsorship request from Friends of St. Paul College for their Annual Friends Gala. Terry Hoffmann made a motion to donated \$1000.00. Melissa Zambrano seconded; motion passed.

Mike Dreyer requested 150 brats and German potato salad for the St. Paul Regional Labor Federation Oktoberfest celebration. Nate Noel made a motion to approve. Terry McMullen seconded; motion passed.

We received an invoice from Andrew, Bransky & Poole in the amount of \$623.50 for services rendered. Abe Wangnoo made a motion to approve. Jake Lepak seconded; motion passed.

Jennifer nominated Bob Jordan for the open Trustee position. Dean Nelson seconded; motion passed.

**Adjourn Meeting**

There being no further business, the meeting was adjourned at 6:19 p.m.

Respectfully submitted,

Jeanine Owusu  
Recording Secretary

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