

Executive Board Meeting Minutes: October 17, 2018

The meeting was called to order at 5:00 p.m. by President, Jennifer Christensen and a quorum was declared. Absent and excused were Jim Gleb, Jeanine Owusu, Adam Evenstad, James Westin, Scottie Rotter, Abe Wangnoo and Kimberly Levens.

The actions of the September 2018 Executive Board meeting were ratified.

The minutes of the September 2018 Executive Board meeting were distributed. Bob Jordan made a motion to approve as printed and concur with the recommendations of the Executive Board; Bob Klingner seconded; motion passed.

The Audit Committee met prior to the Executive Board meeting wherein they reviewed income, expenditures, bank statements, credit card receipts, expenses of staff and made a recommendation to the Board to approve. Gary Morgan made a motion to recommend approval to the executive board; Kim Levens seconded; motion passed.

Actions Needed

We received an invoice from Andrew & Bransky for \$4514.50 for services rendered. Christine Spurlin made a motion to pay. Rosetta Gerding seconded; motion passed.

We received a bill from Miller, O'Brien & Jensen for \$412.50 for services rendered. Bob Klingner made a motion to pay. Bob Jordan seconded; motion passed.

We received a donation request from the AFL-CIO Community Services for Thanksgiving and Christmas dinners as well as the Kids Party. Todd Gustafson made a motion to donate \$500 for the dinners and \$500 for the Kids party for a **total donation of \$1000.00**. Jake Lepak seconded; motion passed.

We received a sponsorship request of \$1000.00 from the Park Rapids American Legion for the Fishing Derby. Todd Gustafson made a motion to approve. John Trauba seconded; motion passed.

We received a bid of \$450.00 from Bituminous Roadways, Inc. to sweep the parking lot. Bob Klingner made a motion to approve. Nate Noel seconded; motion passed.

We received a donation request of 500 rulers @ \$.64/each (\$320.00 total) for the Knowlan's Halloween Boo Bash. Bob Jordan made a motion to approve. Bob Klingner seconded; motion passed.

We received a donation request from the St. Paul Regional Labor Federation for the "Labor of Love" campaign. Bob Klingner made a motion to repeat last year's donation of \$250.00 in gift cards. Dennis Reeves seconded; motion passed.

International President, Marc Perrone is requesting a donation for the UFCW “Hardship Fund” to benefit Hurricane Michael relief. Dennis Reeves made a motion to donate \$5,000.00. Bob Klingner seconded; motion passed.

Todd Gustafson made a motion to table the sponsorship request from Bentleyville for the “40 Nights of Lights” display. Christine Spurlin seconded; motion passed.

Old Business

- A. Thank You(s)
 - a. Lauri Anderson & Family
 - b. CTUL

Adjourn Meeting

There being no further business, the meeting was adjourned at 5:27 p.m.

Respectfully submitted,

Diana Tastad-Damer
(On behalf of Recording Secretary, Jeanine Owusu)

dag/opeiu #12